



Registered Charity No. 1116125
Registered Company No. 05751140
Chrysalis (Cumbria) Ltd, Leaside, Longthwaite Road, Wigton, CA7 9JR
Tel: (016973) 44751 Fax: (016973) 45554
e-mail:Info@chrysalis-cumbria.co.uk

JOB DESCRIPTION

- Job Title:** Support Worker – Independent living
- Hours:** A range of hours available: Flexibility is required dependent upon business need. Including evenings, weekends, bank holidays, sleep overs and waking nights as required.
- Grade:** Independent Living Support Worker up to £16,288 per annum (depending on qualifications and experience)
- Holidays:** Starting at 30 days per annum (pro rata)
- Responsible to:** Team Leader
- Job Summary:** Support Workers are employed to work for the members of Chrysalis, offering help, advice, instruction, support and training in a wide range of activities and situations.
- To carry out all requirements to a high standard in line with Chrysalis Vision and Values.

PRINCIPLE JOB RESPONSIBILITIES

Individuals support.

1. To encourage and assist individuals to live a full life, maximising their potential. Providing support with everyday living tasks whilst ensuring their safety and care at all times. Supporting full use of local community facilities, ensuring that the clients are treated appropriately, and with respect, working in accordance with the operational policy at Chrysalis.
2. To ensure that the members are treated appropriately, and with respect; at all times working in accordance with the code of conduct for social care workers, Chrysalis mission statement and the obligations of any service agreement.
3. To maintain a professional attitude in the face of behaviour that may challenge. Implementing management plans consistently and undertaking and implementing the necessary recording.
4. Using local knowledge work with the organisation to develop services and initiatives in across all geographic areas where support is provided.





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5. To implement and maintain support planning for individuals including daily recording as required.
6. To maintain current knowledge of and work in accordance with all policies and procedures at Chrysalis.
7. To prepare appropriate opportunities that will encourage safe practices, including independent travel, safety at home, life skills (meals prep/house cleaning/laundry etc safety at work other activities off site). Working to develop risk assessments with the senior management team
8. To act as Keyworker for a number of individuals attending Chrysalis and to support people to plan and participate in their review meetings. Working with multi-disciplinary teams as required.
9. To accompany members on holidays as required.
10. To deliver intimate personal care and administer medication and medical tests.
11. To undertake induction training along with any necessary training which will enhance your personal knowledge and understanding of working with people who have learning disabilities required by the organisation.

Health and safety

12. To be aware of the responsibilities of employees under the Health and Safety at Work etc. Act 1974, and to follow Chrysalis own guidelines.
13. To undertake a range of domestic duties involving individuals as appropriate.

Administration and paperwork.

14. To complete and store all paperwork in accordance with company policy in a timely manner.
15. To attend staff and individuals meetings as requested.
16. To actively participate in communicating with the staff team, undertaking duties as requested on the duty rota and as requested by the team leader, Independent living manager or senior managers.

General.





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17. To ensure that any issues of concern are reported to a Manager or Senior member of staff as soon as possible.
18. To drive vehicles as required, completing checks and records as requested.
19. To have a flexible approach to work and can be required to work across services as necessary.
20. This job description is not exhaustive and there may be times when you are requested to undertake other duties in order to meet the needs of individuals, staff and organisational requirements within Chrysalis, as required by operational managers.
21. All staff will subscribe to the on-line DBS update service at their own expense.

I have read and accept all of the requirements of support worker.
(For information only at this stage – do not sign)

