



Registered Charity No. 1116125
Registered Company No. 05751140
Chrysalis (Cumbria) Ltd, Leaside, Longthwaite Road, Wigton, CA7 9JR
Tel: (016973) 44751 Fax: (016973) 45554
e-mail:Info@chrysalis-cumbria.co.uk

JOB DESCRIPTION

- Job Title:** Support Worker
- Hours:** A range of hours available
- Grade:** Support Worker (Day Support) up to £15,564 per annum (depending on qualifications and experience)
- Holidays:** 30 days per annum (pro rata)
- Responsible to:** Team Leader
- Job Location:** Head Office, Leaside, Longthwaite Road, Wigton or any of our satellite units or outreach support as requested.
- Job Summary:** Support Worker are employed to work for the members of Chrysalis, offering help, advice, instruction, support and training in a wide range of activities and situations. Sometimes this may involve working in the members own home.

PRINCIPLE JOB RESPONSIBILITIES

1. To provide encourage and assist members to make full use of local community facilities.
2. To ensure that the members are treated appropriately, and with respect; at all times working in accordance with the code of conduct for social care workers, Chrysalis mission statement and the obligations of any service agreement.
3. To maintain a professional attitude in the face of behaviour that may challenge. Implementing management plans consistently and undertaking and implementing the necessary recording.
4. Using local knowledge work with the organisation to develop services and initiatives in Wigton, Carlisle and surrounding areas.
5. To implement and maintain support planning for individuals including daily recording as required.
6. To maintain current knowledge of and work in accordance with all policies and procedures at Chrysalis.





Registered Charity No. 1116125
Registered Company No. 05751140
Chrysalis (Cumbria) Ltd, Leaside, Longthwaite Road, Wigton, CA7 9JR
Tel: (016973) 44751 Fax: (016973) 45554
e-mail:Info@chrysalis-cumbria.co.uk

7. To prepare appropriate training programmes that will encourage safe practices, including independent travel, safety at home, safety at work etc.
8. To design, plan and implement stimulating and rewarding activities that meet the needs of all people within groups and for those working on a 1:1 basis as outlined in their care plan. To complete all necessary paperwork and record outcomes accurately.
9. To act as Keyworker for a number of individuals attending Chrysalis and to support people to plan and participate in their review meetings. Working with multi-disciplinary teams as required.
10. To accompany members on holidays as required.
11. To deliver intimate personal care and administer medication and medical tests.
12. To undertake induction training along with any necessary training which will enhance your personal knowledge and understanding of working with people who have learning disabilities required by the organisation.
13. To undergo a probationary period of 6 months before being confirmed in post.
14. To attend staff meetings and Management Committee meetings as required.
15. To be aware of the responsibilities of employees under the Health and Safety at Work etc. Act 1974, and to follow Chrysalis own guidelines.
16. To ensure necessary records and documentation are completed as required.
17. To actively participate in communicating with the staff team, undertaking duties as requested on the duty rota and as requested by the manager or senior support workers.
18. To ensure that any issues of concern are reported to a Manager or Senior member of staff as soon as possible.
19. To ensure that Committee decisions are implemented.
20. To undertake any other duties as required by the Management Committee or Service Delivery Manager.
21. All staff will subscribe to the on-line DBS update service at their own expense.

I have read and accept all of the requirements of support worker.
(For information only at this stage – do not sign)

